

**Decision Maker:**       **AUDIT AND RISK MANAGEMENT COMMITTEE**

**Date:**                   **28<sup>th</sup> March 2024**

**Decision Type:**       Non-Urgent                               Non-Executive                               Non-Key

**Title:**                   **MATTERS ARISING.**

**Contact Officer:**     Stephen Wood, Democratic Services Officer  
Tel: 020 8313 4316   E-mail: Stephen.Wood@bromley.gov.uk

**Chief Officer:**       **Tasnim Shawkat—Director of Corporate Services and Governance**

**Ward:**                   N/A

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1. Reason for report

To update the Audit & Risk Management Committee on progress in dealing with matters that arose from previous meetings, and noting any matters that may still be outstanding.

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2. **RECOMMENDATION(S)**

**To note and comment on progress with matters arising from previous meetings.**

**To recommend any action as deemed appropriate with respect to matters that have not been resolved.**

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council—Managing Resources Well
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## Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £366,000
  5. Source of funding: Revenue budget
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## Staff

1. Number of staff: 6 FTE
  2. If from existing staff resources, number of staff hours: Completion of “Matters Arising” reports for the Audit Sub Committee normally takes a few hours per meeting.
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## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not require an Executive Decision
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Audit Sub-Committee so that Committee Members can monitor progress made on matters that are outstanding from previous meetings.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A
3. **COMMENTARY**

Attached is a schedule of matters outstanding from previous meetings of the Audit Sub Committee with a note of progress made. Most of these issues are taken up in more detail in the progress reports on the agenda (parts 1 and 2). Once an outstanding matter has been completed it will be removed from the schedule.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact officer)	Previous Minutes of the Audit & Risk Management Sub Committee. Previous Matters Arising Report.

## Appendix 1

<b>Issue &amp; Date</b>	<b>Summary</b>	<b>Update and/or Action being taken.</b>	<b>Status</b>
Min 23 7/11/23  Update from AD for IT	It was resolved that the update from the Assistant Director for IT be noted, and that the request for the provision of security breach training for Members be referred to the Standards Committee.	The Standards Committee agreed (on 20/02/24) that plans should be put in place to provide training for Members around cyber security and data protection. It was suggested that the training could be offered in a similar format to the training provided to staff.  IT are reviewing systems and policies, and these will be ratified by Chief Officers in the near future.	Ongoing